

Los Niños de Chapala y Ajijic, A.C.

Board Minutes

Tuesday, August 12th, 2008

La Nueva Posada, Ajijic

Directors/officers: Frank Campbell, Pat Moir, Rick Feldmann, Bill Friend, Mac Whyte, Bill Wheat

Audience: Day Dobbert, Pam Steed

I. Meeting called to order at 10:20 a.m. by Bill Friend, President

a. Additions/corrections to the agenda. None

II. Minutes approved from meeting in July.

a. Additions/Corrections

i. Motion to approve by Pat M , seconded Rick F

III. Treasurer's report Rick Feldmann-No report

IV. Special Reports

a. Thrift Store-Pat Moir

i. July-21,400.00 deposited

ii. 7,000.00 from item sold by Barbara's Bazaar.

b. Web site-Doug Friend-No report.

i. Discussion-Pat Moir

1. Given the work that Doug does on the web site he should be on the board. Previous web master was.

2. Motion by Pat M, seconded by Rick F for Doug Friend to be on the board.

c. Fund raising-Pat Percival-No report

d. Grants-Mac Whyte

i. Review of Phase II project-Identify expenditures Los Ninos can address now through our matching funds (See enclosed document)

e. Strategic Plan-What is its future?-Mac Whyte-Not presented

V. Old Business

a. General organization business: Discussion about each board member with an area of responsibility was brought up by Pat Perceval. Bill Friend stated that he would review the by-laws. (from July minutes)-No report

b. Review contracts for office staff-Bill Friend-Discussion, Rick is reviewing.

c. Review office procedures in light of new hire-Bill Friend-Rick is training new employee at the Ajijic Office. Office procedures are being updated.

d. Duties for volunteer office staff-Bill Friend

- i. Review of schedules of paid staff
- ii. Volunteer opportunity from 2-5 p.m. Daily Ajijic Office
  - 1. Rick reviewed tasks that a volunteer could do. He and Day will get together next week to visit the offices.
- e. Update status of Chapala office staffing-Bill Friend
  - i. Committee formed to review staff assignments/facility/schedules of staff
    - 1. Day D, Rick F, Bill F, Mac W
- f. Bylaws review-Replacement of president by vice president-Pat Percival
  - i. Comment-Board approves proposed change in bylaws, then proposal is considered at the annual membership meeting.

VI. New Business

- a. Policy regarding falsified report cards-Bill Friend-Discussion
- b. Prepa beca payments-Bill Friend-Discussion
  - i. Discovered that some families are getting our support and funds from another entity as well.
- c. Approval of matching expenditures for Phase II Grant (Vive)
  - i. Recommended expenditures

1	Paint inside of Chapala facility	10450.00
2	Build/install shelving-Chapala	12500.00
3	Build teacher's desk for lab	2000.00
4	Purchase/install whiteboards/bulletin boards	6400.00
5	Purchase tables	11200.00
6	Purchase chairs	22800.00
7	Purchase file cab's records storage	7500.00
	TOTAL	72850.00

Motion by Frank Campbell, seconded by Bill Wheat for approved of expenditures as noted above, subject to receiving of matching funds.

- d. Legal representation-Pat Moir-Discussion on changing notary, which is being done.
- e. Board authorized Rick F to purchase items for the organization up to 50.00 at his discretion. Motion by Frank Campbell, seconded by Bill Wheat
- f. Audience comments-Pam brought up concerns regarding communications with

sponsors by office staff/board and the information/appearance of web site.

Follow up/board comments: Rick F has been working with Alex, new office manager, at the Ajijic office to refine data collection/files of students, communication procedures with sponsors.

Bill F will review comments regarding web site with Doug Friend, our web master. Doug owns a business here in Ajijic that develops web site and is donating his expertise to Los Ninos.

- g. Pat M will take the lead on the newsletter to sponsors.
- d. Board agenda for next meeting-Start time for Sept. will remain at 10 a.m. For board, 11 a.m. Meeting opens to public.

Meeting adjourned at 12:10 p.m. by Bill Friend

Next regular board meeting is at 10 a.m., September 9th, 2008 at the La Nueva Posada.

Meeting opens to the public at 11a.m.

Mbw 8/13/2008